

ABBOTS MORTON PARISH COUNCIL.

**Draft minutes of the Full Parish Council meeting held on Thursday 24th November 2016 at 8.05 pm
in Abbots Morton Village Hall. Meeting No: 239.**

Present:	Cllrs. Mr. Humphries (Chair), Mr. Smith, Mr. Holt and Mr. Hill. In attendance: Mrs. N. Holland (Clerk) and Dist. Cllr. Mrs. Steel.
239/1	Apologies: Cllrs. Ms Owen, Mr. O'Boyle and Mr. Whitlow (reasons accepted by Council).
239/2	Declarations of Interest: a) <u>Register of Interests</u> : Cllrs. were reminded of the need to update their register of interests. b) <u>Disclosable Pecuniary Interests</u> – Nil. c) <u>Other Disclosable Interests</u> – Nil.
239/3	Written requests from Councillors for the Council to grant a dispensation (S33 of the Localism Act 2011) – nil received.
239/4	Reports from County Cllr and District Cllr. <u>County Cllr. Mr. Holt:</u> a) Unemployment claimant count reduced by 30. b) County Council has saved £700,000 since 2009 mainly by reducing the number of streetlights turned on at night as well as reducing 25% of CO2 emissions. c) Place Partnership, a company of six public sector authorities that acts as a joint property vehicle; have made savings of £1 million in the year 2015-16. They have also recovered arrears of £477,000 for the County Council and £43,000 rebate for The Hive. <u>Dist. Cllr. Mrs. Steel:</u> a) Wychavon District Council has been shortlisted for an award for its efforts as an Entrepreneurial Council.
Public Question Time: Nil.	
239/5	Minutes: proposed by Cllr. Mr. Humphries, seconded by Cllr. Mr. Smith and resolved that the minutes of the Extraordinary meeting held on 20.10.16 be confirmed as a correct record, duly signed by the Chairman. Draft Staffing Committee meeting minutes circulated to members for information.
239/6	Clerk's report: <u>New Homes Bonus</u> – currently available £1083. <u>CALC Wychavon Area Meeting</u> – 1 st December 2016 Civic Centre, Pershore at 7.30pm. <u>Community Fund</u> - Solarig have confirmed funding for the Village Hall projects.
239/7	Reports received from representatives: a) <u>Rights of Way</u> – nil to report. b) <u>Budget & precepting training session</u> – Cllr. Mr. Humphries reported that the session was very well attended and would be useful when discussing the budget. c) <u>Assets</u> – all satisfactory. d) <u>Village Hall:</u> Email report received. The full report was read to Council and is obtainable from the Clerk. Details summarised: <ul style="list-style-type: none">• The committee is now in the process of making a number of improvements to the hall as a

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	<p>result of securing £9,851 from Solarig, the developers of the solar farm. Just over £7,000 will be spent on new chairs and a range cooker together with associated alterations to the kitchen, and more than £2,000 will be spent on renovating the hall floor and relaying the paving slabs to the side and rear of the hall. Some people interested in purchasing the old chairs.</p> <ul style="list-style-type: none"> • The committee are now looking at further improvements from its own funds together with routine maintenance.
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239/8	Financial Matters.
8.1	Resolved that the 'Schedule of Payments' be paid as listed. Summary of accounts and bank reconciliation to 31.10.16.approved. (Appendix 1)
8.2	Funding through introduction of the Transparency Code to enable Councils to comply: it was agreed not to apply at this stage until a new Clerk is in post.

239/9	Abbots Morton Parish matters for discussion/decision.
9.1	<p><u>Defibrillator</u>: information received from the Hereford & Worcester First Responder Charity on the Defibrillator and Cabinet was considered.</p> <p>a) Other communities have recorded no electrical costs to date as the cabinet heater does not activate unless the temperature is below 4 degrees C. Was agreed that the initial costs of £20 per annum would still be paid to the Village Hall.</p> <p>b) Cabinet would have no external lock as the 4 Acre Trust who are part funding the Cost have found that invaluable time has been lost trying to get a code to open a cabinet due to poor rural mobile signal.</p> <p>c) The defibrillator supplied is not of the highest specification so in the event of the machine being used the battery and pads would have to be replaced, this could be a community cost.</p> <p>d) Memorandum of Understanding between the West Midlands Ambulance Service and the Parish Council circulated to members. Prior to the machine being installed two representatives will have to be appointed in order that visual checks are carried out on a weekly basis by one of the persons and to adhere to other requirements stipulated.</p> <p>Following the meeting members checked the site for placing the Cabinet on the external wall of the Village Hall and confirmed that its position would be a suitable fit.</p>
9.2	Nomination/s for The Chairman's Diamond Jubilee Community Recognition Award 2016/17. Members asked to forward details of nominations to Clerk by the 18 th December 2016.
9.3	<u>Smart Water</u> : two options on delivery to households of the smart water kits were discussed. It was agreed that a Saturday in January would be the best option to deliver the kits to households with the help of the cadets. Assistance would be required by members of the Parish Council. When date known it was agreed to notify householders by flyer and to book the Village Hall for refreshments for the cadets.
9.4	<p>Proposals for new parliamentary constituency boundaries in the West Midlands which if approved will result in the Inkberrow Ward being moved into an area covering Evesham and South Warwickshire. It was agreed to respond to raise the following concerns over the proposed changes:</p> <p>a) Objection to a cross boarded constituency as the distance between Evesham into South Warwickshire out to Banbury covers nearly 100 miles.</p> <p>b) Geographically this boundary will be difficult to cover for the MP.</p> <p>c) This will result in parishioners in a high rural constituency finding it much more difficult to be able to have a voice with their MP.</p>

239/10	Date of the Finance Working Group meeting to prepare the budget for 2017-18 confirmed as January 5th 2017.
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239/11	Parish Councillors report and items for future agendas. Budget; consultations to the parish.
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239/12	Dates for meetings 2017 confirmed as: January 26th, March 23rd, May 25th, July 27th, September 28th and November 23rd.
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Meeting declared closed at 9.15 pm.
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Correspondence circulated not for consideration unless requested by member.
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Clerks & Councils Direct – November 16 issue.
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Worcestershire Road works Report – weekly. Circulated to members via email.
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CALC weekly updates.

<p>Notification of Consultation on the Wychavon District and Malvern Hills District Draft Shop Front Design Guide Supplementary Planning Documents (September 2016). Comments welcome on the following planning documents: a) Malvern Hills District Draft Shop Front Design Guide Supplementary Planning Documents (SPD) (September 2016). The SPD has been amended to reflect the current policy position but the substantive design advice in the SPD remains. b) Wychavon District Draft Shop Front Design Guide Supplementary Planning Documents (SPD) (September 2016). A new SPD has been produced to update the guidance to reflect aspirations for shop front design and to reflect current South Worcestershire Development Plan (SWDP) policies, and nationally, the National Planning Policy Framework as well as current planning advice, with the aim of achieving attractive shopping streets that appeal to both locals and visitors. Consultation will run from Monday 24 October until 5pm on Monday 5 December 2016. The draft SPD and response forms are available electronically on the SWDP website http://www.swdevelopmentplan.org<http://www.swdevelopmentplan.org/?page_id=13009>. A link from the Wychavon planning website: www.wychavon.gov.uk<http://www.wychavon.gov.uk/consultation-on-the-draft-wychavon-shop-front-design-guide> Emailed to members 24.10.16. Any comments please inform the Clerk.</p>

<p>Traveller and Travelling Showpeople Site Allocations Development Plan Document (DPD - The South Worcestershire Councils (Malvern Hills, Worcester and Wychavon) are preparing a Traveller and Travelling Showpeople Site Allocations Development Plan Document (DPD) that will identify land to meet the requirement to accommodate Travellers and Travelling Showpeople across south Worcestershire. As part of this process, the South Worcestershire Councils are undertaking a further 'Call for Sites' exercise which provides an opportunity for individuals, agents, landowners and developers to suggest sites that they consider might be suitable to allocate in the DPD. Further information about the Traveller and Travelling Showpeople Site Allocations DPD and an electronic copy of the Sites Submission Form are available on the following webpage - http://www.swdevelopmentplan.org/?page_id=13097. The deadline for suggesting potential sites is 9:00 am on Monday 9th January 2017. Emailed to members 19.11.16.</p>
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Appendix 1.

Payments authorised for payment to 31st October 2016.

V No.	REASON	INCOME	PAYMENT	VAT
R16-7	Wychavon Parish Council Precept.	2881.00		N/A
R16-8	Worcestershire CC –Lengthsman grant.	216.20		N/A
P16-18	Smart Water.		759.60	126.60
P16-19	Administration costs (LGA 1972 s.111)		484.05	N/A
P16-20	Lengthsman (LGA 1972 s.101)		197.00	N/A
P16-14	AMVH – Hire costs. (LGA 1972 s.111)		50.00	N/A
TOTAL		3097.20	1490.65	126.60