

# ABBOTS MORTON PARISH COUNCIL.

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**Minutes of the Annual Parish Council meeting held on Tuesday 25<sup>th</sup> May 2010 at 8.00 pm  
in Abbots Morton Village Hall. Meeting No: 174.**

<b>Present:</b>	Cllrs. Mr. Ernest (Chair), Mrs. Eason, Mrs. Ansell, and Mrs. Brewster. <b>In attendance:</b> Mrs. N Holland (Clerk) and Dist. Cllr. Mr. Lee.
<b>174/1</b>	<b>Election of Chairman:</b> It was proposed, seconded and <b>resolved</b> that Cllr. Mr. Ernest be elected as Chairman for the ensuing year. Signing of declaration of office duly signed.
<b>174/2</b>	<b>Apologies:</b> Cllrs. Mr. Clapton and Mr. Holt (reasons accepted by Council), and Dist. Cllr. Mrs. Steel.
<b>174/3</b>	<b>Election of Vice-Chairman:</b> it was proposed, seconded and <b>resolved</b> that Cllr. Mrs. Ansell be elected as Vice-Chair for the ensuing year.
<b>174/4</b>	<b>Declarations of Interest</b> a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: nil declared.
<b>Public Question Time:</b> It was asked if the Council could pursue the access to the footpaths in the vicinity of New House Farm. The problem has been going on for many years and still has not been resolved.	
<b>174/5</b>	<b>Resolved</b> that urgent decisions required between scheduled meetings of the Council are delegated to the Clerk in consultation with the Chairman and Vice Chairman of the Council. To be added to Standing Orders.
<b>174/6</b>	<b>Resolved</b> that the new 2007 Standing Orders amended by the Parish Council be adopted.
<b>174/7</b>	<b>Financial Regulations</b> reviewed no changes to be made.
<b>174/8</b>	<b>Members appointed to serve on:</b> a) Staffing Committee – Cllrs. Mr. Ernest, Mrs. Ansell, Mrs. Brewster and Mrs. Eason. b) Finance group – deferred to next meeting. Representatives agreed as: Assets – Cllr. Mr. Ernest. Parish Plan – <b>deferred to next meeting.</b>
<b>174/9</b>	<b>Risk assessment</b> agreed for 2010/11. <b>Assets Register for 2010/11.</b> Agreed that the Laptop computer be disposed of by the Chairman.
<b>174/10</b>	<b>Resolved</b> to pay the annual subscription to Worcestershire CALC of £67.44.
<b>174/11</b>	<b>Resolved</b> to accept the renewal quote of £262.94 with Aviva.
<b>174/12</b>	<b>Minutes: resolved</b> that the minutes of the Full Parish Council meeting held on 16.03.10 were confirmed as a correct record, duly signed by the Chairman.
<b>174/13</b>	<b>Clerk's report:</b> <u>Parish Lengthsman</u> – new contract for services signed by the Parish Lengthsman and contract

## ABBOTS MORTON PARISH COUNCIL.

	<p>between the Parish Council and the County Council duly signed. Copy of the Lengthsman latest Public Liability Insurance certificate received.</p> <p><u>Planning Seminar</u> – to take place on Wednesday May 26<sup>th</sup> at the Council Chamber, Civic Centre, Pershore at 6.30 pm. Cllrs. Mrs. Ansell, Mrs. Eason, and Mr. Ernest asked the Clerk to send their apologies.</p> <p><u>Audit</u> – notice advertising the Audit period placed in the Notice Board on the 15<sup>th</sup> April 2010. External Audit to take place on the 14<sup>th</sup> June 2010.</p> <p><u>Dates of Area Forums 2010 in Wychavon</u> – Pershore 16<sup>th</sup> September, Evesham 7<sup>th</sup> October and Droitwich June 16<sup>th</sup>.</p> <p><u>Community Planning Event</u> on June 7<sup>th</sup> at 3.15pm, Civic Centre, Pershore on the production and adoption of Parish Plans and Village Design Statements. Members invited to attend.</p> <p><u>Waste site visit</u> – to take place on June 9<sup>th</sup> 2010 either at 11am or 2.30pm. Cllrs. Mr. Ernest, Mr. Clapton, Mrs. Ansell and Mrs. Brewster to attend.</p> <p><u>Parish Paths Partnership scheme</u> – application for works has been submitted to Worcestershire County Council.</p>
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<b>174/14</b>	<p><b>County, District Cllrs. and Police reports:</b></p> <p>Dist. Cllr. Mr. Lee reported:</p> <p>The garden waste service was working well and is running at full capacity.</p> <p>There have been 1.4 million visits to the new Evesham Leisure centre this year.</p> <p>Droitwich Lido opens on the 29<sup>th</sup> May 2010.</p> <p>The Regional Spatial Strategy has been discontinued but the South Worcestershire Joint Core Strategy team will continue.</p> <p>The Lenchwick Wind Farm application is due to be submitted shortly.</p>
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<b>174/15</b>	<b>To consider correspondence received:</b>
15.1	Worcestershire CALC training events. No one to attend training events even though there is a bursary of £50 available.

<b>174/16</b>	<p><b>Reports from representatives:</b></p> <p>a) Presentation notes from an event held at Inkberrow Village Hall on 20.03.10 on the South Worcestershire Joint Core Strategy have been circulated to each member.</p>
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<b>174/17</b>	<b>Planning matters:</b>
17.1	<b>Minutes: resolved</b> that the minutes of the Planning meeting held on 29.04.10 were confirmed as a correct record, duly signed by the Chairman
17.2	No applications received.
17.3	Planning process/feedback following applications that has been presented to the Development Control Committee: a) W/10/00761/CU – Morton Spirt Farm, Abbots Morton. WR7 4NA. <b>Permission refused.</b>
17.4	Correspondence related to Planning: a) South Worcestershire Joint Core Strategy – Strategic Housing Land Availability Assessment January 2010. Can be viewed on <a href="http://www.swjcs.org">www.swjcs.org</a> under publications. b) Wychavon District Council Draft Residential Design Guide Supplementary Planning Document – consultation finishes on 28 <sup>th</sup> May 2010. c) Worcestershire Waste Core strategy: consultation response document can be viewed on <a href="http://www.worcestershire.gov.uk/wcs">www.worcestershire.gov.uk/wcs</a>

<b>174/18</b>	<b>Financial matters.</b>
18.1	Accounts. It was <b>resolved</b> that the accounts year ending 31.03.10 were a true record and adopted.

# ABBOTS MORTON PARISH COUNCIL.

	The Clerk was requested to authorise the transfer of £2,000 to the Business A/C.
18.2	Internal Auditor's report received and comments duly noted.
18.3	It was <b>resolved</b> that: a) The Statement of Accounts and b) The Annual Governance Statement was a true record and approved by all present. External audit date 14.06.10.
18.4	Proposed, seconded and <b>resolved</b> that the schedule of payments as listed be paid.
18.5	Internal audit review: it was agreed that the Finance Group review effectiveness of the Council's internal audit provision and report on it to Council. Accounts would continue to be submitted each meeting. The Working Party will meet to review all financial procedures to report back to Parish Council for decision and review all accounts with bank reconciliation every quarter reporting back to Council. All invoices are to be initialed by the cheque signatory.

<b>174/19</b>	<b>Highways.</b>
19.1	Parish Lengthsman Scheme: it was agreed that a 10% administration fee be claimed from Worcestershire County Council bimonthly.
19.2	<u>Watercourse by the sewerage plant:</u> Clerk has spoken to the Environmental Officer at Warwickshire County Council. The Environmental Agency has no power to deal with discharges into ditches. The Officer advised that if the Council feels there is a problem with discharge that they contact Severn Trent Water over the matter who has a duty to carry out work if a problem is identified. Chairman to talk to the Landowner concerned. <u>Water off land by the Church on to the highway:</u> Chairman to contact the Landowner.
19.3	Update on an enquiry to a possible weight restriction on the C2010/C103 deferred to the next meeting.

<b>174/20</b>	<b>Notice Board:</b> The Clerk has contacted the manufacturers of the Board and they have explained the reasons why the notices were getting damp. The blue pin boards are made of a salt solution so tend to suck in the excess moisture causing the dampness. Greenbarnes now make the pin boards from a rubber material, similar to the safety surface in a playground. This costs approx. £83 per square metre. It was agreed that the Clerk obtain a firm quote, providing the quote was not much more than £100 she was authorised to purchase the new material.
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<b>174/21</b>	<b>Urgent decisions</b> taken since last meeting: nil.
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<b>174/22</b>	<b>Cllrs. reports and items for future agendas:</b> Weight Limit; Finance Group; Ditch adjacent to the sewerage plant, water off land by the Church, Parish Plan.
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<b>174/23</b>	<b>Dates for the following meetings confirmed as :</b> a) Full Parish Council July 20 <sup>th</sup> , September 21 <sup>st</sup> and November 23 <sup>rd</sup> . b) Staffing Committee meeting to take place at 7.45pm prior to the start of the Full Parish Council meeting on July 20 <sup>th</sup> 2010.
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<b>Meeting declared closed at 9.13pm.</b>
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Signed by the Chairman: ..... Dated: July 20<sup>th</sup> 2010.

# ABBOTS MORTON PARISH COUNCIL.

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## **Correspondence for distribution.**

1.	Artworks – Spring 2010.
2.	Partnership Matters – Spring 2010.
3.	Clerks and Councils Direct – March and May 2010
4.	WOW Newsletter – Spring 2010.
5.	Parish Matters circulated to each member.

# ABBOTS MORTON PARISH COUNCIL.

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**Minutes of the Full Parish Council meeting held on Tuesday 20<sup>th</sup> July 2010 at 8.00pm  
in Abbots Morton Village Hall. Meeting No: 175.**

<b>Present:</b>	Cllrs. Mr. Ernest (Chair), Mrs. Eason, Mrs. Brewster, Mrs. Ansell, Mr. Clapton, and Mr. Holt. <b>In attendance:</b> Mrs. N. Holland (Clerk), Roy Fullee, Senior Highways Liaison Officer, Dist. Cllrs. Mrs. Steel and Mr. Lee, and 1 parishioner.
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<b>175/1</b>	<b>Apologies:</b> PC Carter and PCSO Jenny Hawkins.
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<b>175/2</b>	<b>Declarations of Interest</b> a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: nil declared.
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The Chairman welcomed Roy Fullee to the meeting and asked him to give a brief presentation on the following:  
Weight restriction C2010/C103 especially in light of new minerals extraction site.  
Roy explained that the County Council would not wish heavy vehicles to use the C class roads. In order for a 17.5 tonnes weight restriction order to be put in place a Traffic Regulation Order has to be applied for. Worcestershire County Council would draw up the proposal; this takes about 6 -8 months to complete. Any objections received would start the process again. A vehicle count of HGV's using the road would have to be done and it is suggested that this is carried out first. Weight restrictions are usually difficult to police in rural areas. A planning condition could be requested requesting no heavy goods traffic from the Quarry site to access the C103/C2010.  
A & B roads are being reviewed by the County Council, due for completion by 2011. Once this is completed a review of the C roads will start. The voluntary agreement that has been in place may not apply to the new contractor.  
Roy agreed to look into the possibility of placing black & white marker posts in the Gooms Hill area and to whether further signage is required in the Parish.  
Safer Roads Partnership – various agencies involved that will only deploy to an accident black spot.  
Community Concern Project will assess each site.

**Public Question time:** No gravel lorries are being used at present so a survey of HGV vehicles using the C103/C2010 will give a false reading. Can the Parish Council request the new contractor to put a voluntary agreement in place?  
Roy Fullee was thanked by all those present for attending the meeting.

<b>175/3</b>	<b>Minutes: resolved</b> that the minutes of the Annual Parish Council meeting held on 25.05.10 were confirmed as a correct record, duly signed by the Chairman.
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<b>175/5</b>	<b>Reports received from County, Dist. Cllrs. and Police representative:</b> <u>County Cllr. Mr. Holt:</u> Expenditure budget over the next 4 years is expected to be 59 million. Outcome of BOLD programme is shortly to be announced. If the County Council freeze the Council Tax they will receive 2.5 % as a subsidy from the Government. <u>Dist. Cllr. Mrs. Steel:</u> Council should consider Vehicle Activated Signage in Abbots Morton.
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# ABBOTS MORTON PARISH COUNCIL.

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	<p>Waste site visit proved to be a success, further one to be arranged in October. Jobs at the District Council have gone through natural wastage. One stops Evesham and Droitwich Shops to be closed on a Saturday. South Worcestershire Joint Core Strategy has been scrapped by the Government but there will still be a need to build houses in villages. <u>Police report:</u> No crime reported in the last four weeks.</p>
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<b>175/6</b>	<b>To consider correspondence received:</b>
6.1	<p>Worcestershire County Council: Winter service for season 2010/11. In response to the letter the following was agreed:</p> <ul style="list-style-type: none"> <li>• Areas in the Parish that are a problem are the C103/C2010 from Morton Spirt, through to Gooms Hill and Radford, and the loop road around Abbots Morton and Low Road.</li> <li>• A grit bin is present by Abbots Morton Village Hall and at Gooms Hill. Morton Spirt requires one.</li> <li>• The Parish Council would assist with the monitoring of grit bin stocks and report to the appropriate department.</li> <li>• Key areas that require snowploughing is the C103/C2010.</li> <li>• There are four farms in the Parish who the Parish Council feel if you approached them may offer assistance. The Farms concerned are the Clarks at Gooms Hill, Lower Barn Farm, Alcester Road, Manor House Farm, Abbots Morton and Morton Spirt Farm.</li> <li>• If the Parish Lengthsman was able to get to the Parish he would be happy to help out subject to approval from David Hunter at Worcestershire County Council.</li> </ul>
6.2	Aviva Insurance Policy – recommendation that the Council considers taking cover for Councillors Group Legal Protection. It was agreed not to take out this cover.

<b>175/7</b>	<p>Reports from representatives:</p> <p>a) <u>Village Hall Committee</u> – Wine tasting event to take place on 23.0.10.</p> <p>b) <u>Parish Lengthsman</u> – requested that strimming is carried out at each of the junctions. Both hedges require cutting back at the Low and Morton Spirt junction – landowners to be asked to carry out. Clerk to ask if the Parish Lengthsman can clear Ragwort.</p> <p>c) <u>Parish Paths Warden</u> – nil to report.</p>
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<b>175/8</b>	<b>Planning matters:</b>
8.1	<p>One application received for comment:</p> <p>a) W/10/01588/AC - 4 Lower Barn Farm Cottages, Alcester Road, Abbots Morton. WR7 4LX. <b>Proposal:</b> Dropped kerb to existing vehicular access. <b>Comments:</b> No objections.</p>
8.2	<p>Correspondence received:</p> <p>a) Notification of Planning Appeal re application W/10/00761/CU. It was agreed that the Clerk write to the Inspectorate with the following comments: The Council understand that comments they have already made on the application have been sent to the Inspectorate. In addition the Council would like to emphasise their concerns over a precedent being set for this type of application and to reiterate that there was no demonstrated need to retain the building in the original application.</p>

<b>175/9</b>	<b>Financial matters.</b>
9.1	<b>Resolved</b> that the schedule of payments be paid.
9.2	Bank reconciliation reported and approved. Current A/C £ 5933.73 and Business A/C £3582.87.

# ABBOTS MORTON PARISH COUNCIL.

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<b>175/9</b>	<b>Parish Paths Partnership:</b> deferred to the next meeting.
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<b>175/10</b>	<b>C2010/C103.</b>
10.1	Update on an enquiry into a possible weight restriction on the C2010/C103. Following the presentation given by Mr. Fullee it was agreed to ask County Cllr. Mr. Holt to formally ask Mr. Fullee to investigate the possibility of a weight restriction scheme. Clerk to: a) Contact Warwickshire County Council to raise the issue of HGV's from the North Marsh Quarry using C class roads and whether any restriction will be put in place. b) Ask Mr Fullee to contact Warwickshire County Council.
10.2	Community Concern Scheme under the umbrella of the Safer Roads Partnership. Idea of the scheme discussed and Clerk requested to apply and ask for the road to be assessed from Morton Spirt through to Gooms Hill.

<b>175/11</b>	<b>Land drainage issues.</b>
11.1	Watercourse by the sewerage plant. Cllr. Mr. Ernest has spoken to the landowner who gives consent for sample testing to take place. Severn Trent Water do test outfall pipe regularly. It was agreed to leave for the time being.
11.2	Water running on to highway by the church. Cllr. Mr. Ernest to meet with landowner within the next week to discuss options.

<b>175/12</b>	<b>Parish Plan:</b> Cllr. Mr. Ernest reported that most of the requirements mentioned in the Plan have been met. Cllr. Mrs. Eason to review.
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<b>175/13</b>	<b>Urgent decisions</b> taken since last meeting: a) Records Office – letter received giving details of documents that were not deemed to be of historical interest. Clerk to collect the records and the Council will decide whether they are worth retaining. b) Report received from Countryside Services re a meeting held with the owner of New House Farm to gain access over footpaths that lie across the owner's land. Talks are still in progress.
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<b>175/14</b>	<b>Cllrs. reports and items for future agendas:</b> Nil.
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<b>175/15</b>	<b>Dates for future meetings:</b> Council agreed to change the date of the meeting to the 7 <sup>th</sup> September 2010.
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<b>Meeting declared closed at 9.30 pm.</b>
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Signed by the Chairman: .....Dated: 7<sup>th</sup> September 2010.

**Correspondence items for circulation for which a decision is not required.**

1.	Clerks & Councils Direct – July 2010.
2.	Newsline – Spring 2010.
3.	Worcestershire Warden Newsletter – April 2010.
4.	Update leaflet on WMRSS and South Worcestershire Joint Core Strategy.
5.	Annual Report of Wychavon standards Committee – 2009/10.
6.	Worcestershire County Council – Children's Trust leaflet.

# ABBOTS MORTON PARISH COUNCIL.

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**Minutes of the Full Parish Council meeting held on Tuesday 7<sup>th</sup> September 2010 at 8.00pm  
in Abbots Morton Village Hall. Meeting No: 176.**

<b>Present:</b>	Cllrs. Mrs. Ansell (Chair), Mrs. Eason, Mrs. Brewster, and Mr. Humphries. <b>In attendance:</b> Mrs. N. Holland (Clerk), Dist. Cllr. Mr. Lee.
<b>176/1</b>	<b>Apologies:</b> Cllrs. Mr. Ernest, Mr. Clapton, Mr. Holt (reasons accepted by Council) and Dist. Cllr. Mrs. Steel.
<b>176/2</b>	<b>Declarations of Interest</b> a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: nil declared.
<b>Public Question time:</b> Nil.	
<b>176/3</b>	<b>Minutes: resolved</b> that the minutes of the Full Parish Council meeting held on 20.07.10 were confirmed as a correct record after the amendment of 6.1 to High House Farm, duly signed by the Chairman. Draft minutes of the Staffing Committee 20.07.10 circulated for information only. One member asked questions of the role/procedures of the Staffing Committee. He was reminded to bring his concerns to the Staffing Committee meeting or talk to the Chair of the Committee.
<b>176/4</b>	<b>Clerk's report:</b> <u>North Marsh Farm Quarry</u> - Letter to the Planning Directorate at Warwickshire County Council regarding the use of quarry lorries on the C103/C2010. Telephone call received from them on the 19 <sup>th</sup> August 2010 giving the following details: <ul style="list-style-type: none"><li>• A formal legal agreement was set up in May 1989, amended in September 1999, preventing HGV from the quarry site using the B4088 from Dunnington crossroads so therefore giving no access to the C103/C2010.</li><li>• They are at present reviewing the agreement with the application for North Marsh Farm site but this will not affect the order already in place from Dunnington crossroads.</li><li>• The quarry owners are aware of the legal agreement so no Lorries from the site should be accessing these roads.</li></ul> Correspondence also received from the Residents' Association giving the above information. <u>Public Rights of Way New House Farm</u> – Countryside Access Officers visited the site in July. A stile has been installed by the adjacent landowner on path 509 and the landowner has cleared the route of the path on his land to where it joins the farm track. Further improvements could be made to rectify the lack of signage through the yard and it is hoped that the landowner will co-operate with this. <u>Evesham Area Forum</u> – to take place on the 7 <sup>th</sup> October at 7.00pm at Evesham Town Hall. All residents invited to attend.
<b>176/5</b>	<b>Reports received from County, Dist. Cllrs. and Police representative:</b> <u>Dist. Cllr. Mr. Lee:</u> There is a move to get financial backing to reopen the Brine Baths. The Droitwich Canal is now fully opened.



# ABBOTS MORTON PARISH COUNCIL.

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	The District Council has given permission for street collections to take place in the three market towns for The Battle of Britain Wings Day.
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<b>176/6</b>	<b>Reports from representatives:</b> a) <u>Village Hall Committee</u> – all grants awarded have been spent. Tickets are now on sale for the October wine evening and the pantomime in December. b) <u>Parish Paths Warden</u> – copy of report received from the Paths Warden available from the Clerk. c) <u>Parish Lengthsman</u> – grips/gullies continue to be maintained in the Parish.
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<b>176/7</b>	<b>Planning matters:</b>
7.1	No applications received.
7.2	Correspondence received: a) W/10/01588/AC – 4 Lower Barn Cottages, Alcester Road, Abbots Morton. <b>Permission granted.</b>

<b>176/8</b>	<b>Financial matters.</b>
8.1	<b>Resolved</b> that the schedule of payments be paid.
8.2	External audit report gave an unqualified audit opinion. Closure of the audit advertised.
8.3	Bank reconciliation reported and approved to 30/07/10. Current A/C £2160.80 and Business A/C £5583.17.

<b>176/9</b>	<b>Clerks gathering:</b> agreed that the Clerk attend training at the cost of £7.50.
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<b>176/10</b>	<b>Urgent decisions</b> taken since last meeting: Nil.
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<b>176/11</b>	<b>Cllrs. reports and items for future agendas:</b> Hedges at the splays of the village junctions. Budget to form the Precept.
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<b>176/12</b>	<b>Dates for future meetings:</b> a) The next meeting agreed as November 23 <sup>rd</sup> 2010. b) Finance Working Group c) Staffing Committee meeting.
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<b>Meeting declared closed at 8.35 pm.</b>
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**Signed by the Chairman:** .....**Dated: 30<sup>th</sup> November 2010.**

**Correspondence items for circulation for which a decision is not required.**

1.	Newsline – Summer 2010.
2.	Wychavon Annual report 2010.
3.	Clerks & Councils Direct – September 2010.
4.	Wychavon Annual Report 2010.

# ABBOTS MORTON PARISH COUNCIL.

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<p style="text-align: center;"><b><u>Minutes of the Planning meeting held on Thursday 28<sup>th</sup> October 2010 at 7.15pm in Abbots Morton Village Hall. Meeting No: 177.</u></b></p>
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<b>Present:</b>	Cllrs. Mr. Ernest (Chair), Mrs. Ansell, Mrs. Eason, Mrs. Brewster, Mr. Holt and Mr. Humphries. <b>In attendance:</b> Mrs. N. Holland (Clerk).
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<b>177/1</b>	<b>Apologies:</b> Cllr. Mr. Clapton, (reason accepted by Council) and Dist. Cllr. Mr. Lee.
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<b>177/2</b>	<b>Declarations of Interest</b> a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: nil declared.
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<b>Public Question time:</b> Nil.
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<b>177/3</b>	<b>Planning matters:</b>
3.1	One application received for comment: AB/10/02428/AB – Morton Spirt Farm, Abbots Morton. WR7 4NA. <b>Proposal:</b> Agricultural excavation for small irrigation reservoir for irrigation of proposed crops. <b>Comment:</b> Recommend approval. The Council would like assurance that adequate fencing around the reservoir will be put in place in view of the fact that it will be positioned close to a public footpath.
3.2	No further applications received.

<b>Meeting declared closed at 7.25 pm.</b>
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**Signed by the Chairman:** .....**Dated:** 30<sup>th</sup> November 2010.

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Following closure of the meeting:

Chairman informed the council that the Appeal had taken place on application no: W/10/00761/CU. Council will be notified of the decision within 6 weeks.

Clerk asked to place application no: W/09/02126/PP on the next agenda and to enquire with the Planning Officer over parking arrangements.

# ABBOTS MORTON PARISH COUNCIL.

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**Minutes of the Full Parish Council meeting held on Tuesday 30<sup>th</sup> November 2010 at 8.00pm  
in Abbots Morton Village Hall. Meeting No: 178.**

<b>Present:</b>	Cllrs. Mr. Ernest (Chair), Mrs. Ansell, Mrs. Eason, Mr. Clapton and Mr. Humphries (178/4. <b>In attendance:</b> Mrs. N. Holland (Clerk), and Dist. Cllr. Mr. Lee.
<b>178/1</b>	<b>Apologies:</b> Cllrs. Mrs. Brewster, Mr. Holt (reasons accepted by Council) and Dist. Cllr. Mrs. Steel.
<b>178/2</b>	<b>Declarations of Interest</b> a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: nil declared.
<b>Public Question time:</b> Nil.	
<b>178/3</b>	<b>Minutes: resolved</b> that the minutes of the Full Parish Council meeting held on 07.09.10 were confirmed as a correct record, duly signed by the Chairman. Draft minutes of the Staffing Committee 28.10.10 circulated for information only.
<b>178/4</b>	<b>Clerk's report:</b> <u>Gooms Hill</u> – following Highways Engineer meeting with the Council in July an inspection took place at Gooms Hill. The Highways department deemed that marker posts were not considered necessary. <u>The Low</u> – hedge at the junction of The Low has been cut back. <u>Exit at the bottom of the village on to the C2010</u> – landowner has cut back the hedge/tree to its furthest point. <u>Wychavon District Council</u> – notification received of the adoption of the Wychavon Residential design Guide (SPD). Document can be viewed on <a href="http://www.wychavon.gov.uk">www.wychavon.gov.uk</a> within the Planning News section. <u>Consultation for the draft third Local Transport Plan</u> is currently underway until 31st December 2010. To submit a response to this consultation, you will find all the information and a response sheet on the website: <a href="http://www.worcestershire.gov.uk/LTP3">www.worcestershire.gov.uk/LTP3</a> If it is felt that the Council should respond to this document please let the Clerk have your comments. <u>BT Box</u> – is on the list to be repainted. Contractors have now stopped for the winter season. Work is due to commence in April 2011. <u>Parish Lengthsman Budget</u> – letter received from the Highways Department informing the Council that County Cllr. Mr. Holt has enhanced the Lengthsman budget by £679 bringing this year's allocation to £2303. Council wished to thank Cllr. Mr. Holt. <u>Main Street</u> – the Highways Department has confirmed that an Inspector visited Main Street following a request for resurfacing. Works that were deemed to be required were carried out on the 18 <sup>th</sup> November 2010.
<b>178/5</b>	<b>Reports received :</b> <u>Dist. Cllr. Mr. Lee:</u> Wychavon District Council is installing solar panels. Some of their services, i.e. CCTV maintenance contractor, insurance, trade waste have been taken on jointly by the five District Councils saving a large amount of money.

# ABBOTS MORTON PARISH COUNCIL.

	Secretary of DEFRA has sent a letter to the District Council asking the Managing Director to look at proposing a scheme for National Tree Week. County Cllr and Police not in attendance.
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<b>178/6</b>	<p><b>Reports from representatives:</b></p> <p>a) <u>Village Hall Committee</u> – Pantomime rehearsals are going well. Tickets remain available.</p> <p>b) <u>Parish Lengthsman</u> – grips/gullies/headwalls continue to be maintained in the Parish.</p> <p>c) <u>South Worcestershire Development Plan</u> - written report received from Cllr. Mrs. Brewster on the Parish and Town Council Workshop held on November 10th 2010. The meeting was chaired by Cllr. Judy Pearce - Executive Board member for Planning. Main points of the presentation were:</p> <ul style="list-style-type: none"> <li>• The Regional Spatial Strategy (RSS) is likely to be abolished and will be replaced by The South Worcestershire Joint Core Strategy (SWJCS) comprising Worcester City Council, Malvern Hills District Council and Wychavon District Council.</li> <li>• Behind the Governments announcement to scrap RSS is the intention to enable local authorities to set their own future development requirements at local level.</li> <li>• The SWDP will be a totally new plan and would encompass economic development success and growth to provide future infrastructure with housing needs taken into account.</li> <li>• It would be on the lines of the old Local Plan.</li> </ul> <p>Following the series of workshops now being held the timing would be a simple report and timetable sent out to all Clerks sometime in January 2011 and following a period of consultation adoption would take place sometime in 2013. These are only guidelines.</p> <p>Small discussion groups were then set up - where it became very obvious that the needs of the various councils were very diverse - some just needed housing - others employment was the most important - a solution might be pocket developments encompassing both job creation and affordable housing thus providing a transport solution.</p> <p>The workshop was very well attended and very informative and it will be interesting to see the next phase.</p> <p>d) <u>Assets</u> – the Bench will require another coat of preservative in the Spring. The Notice Board is in good condition, the inner boards need replacing.</p> <p>e) <u>Parish Paths Warden</u> – detailed report received. Copy available from the Clerk.</p>
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<b>178/7</b>	<b>Correspondence received:</b>
7.1	<u>Worcestershire CALC</u> re training programme. No one available to attend.
7.2	<p><u>Worcestershire County Council:</u></p> <p>a) Snow clearance – letter noted.</p> <p>b) Winter service – letter noted.</p> <p>c) Copy of a letter received from the Residents’ Association and Highways Engineer regarding the routing of vehicles from the new Quarry site in Warwickshire. A survey is to be conducted along the C2010 before and after the site becomes operational to determine the volume and type of vehicles using the C2010.</p>
7.3	<u>Wychavon Bursary 2010/11</u> – agreed to nominate a person who it was felt has contributed much to the community. Letter to be drafted by the Chairman.

<b>178/8</b>	<b>Planning matters:</b>
8.1	<b>Minutes: resolved</b> that the minutes of the Planning meeting held on 28.10.10 were confirmed as a correct record, duly signed by the Chairman.
8.1	No applications received.
8.2	Correspondence received: a) <u>Planning W/09/02126/PP</u> . Thank you for your enquiry which is currently being investigated by

# ABBOTS MORTON PARISH COUNCIL.

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	<p>our Enforcement Department. I can confirm that the gravel details have been agreed for the driveway but that this has not been carried out within the position shown on the approved plans. In this case, the onus is on the applicant to carry out the driveway in accordance with the approved plans as there is little that can be done at present with the permission and all elements of the proposal only being "part implemented". I understand that our Enforcement Officer will be writing to the applicant to ask them to carry out the parking in accordance with the approval.</p> <p>b) <u>Application W/10/00761/CU</u> – Morton Spirt Farm, Abbots Morton. WR7 4NA. The appeal has been allowed and three new conditions put into effect.</p> <p>c) <u>AB/10/02428/AB</u> – Morton Spirt Farm, Abbots Morton. WR7 4NA. Approval given subject to three conditions.</p>
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<b>178/9</b>	<p><b>Parish Plan actions:</b> update received from Cllr. Mrs. Eason. Most of the actions were now completed. One was outstanding, with regard to the churchyard maintenance; this is to be discussed at the next meeting. Two were ongoing – the reduction of speed along the C2010 and the action regarding safety in the home could not be completed without carrying out a questionnaire.</p>
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<b>178/10</b>	<p><b>Safer Roads Partnership:</b> update deferred until the next meeting.</p>
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<b>178/11</b>	<p><b>Parish Paths:</b> Correspondence received from Worcestershire County Council on prioritising maintenance of Public Rights of Way. Cllr. Mrs. Ansell to liaise with the Parish Paths Warden to complete the paperwork.</p>
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<b>178/12</b>	<p><b>Notice Boards:</b> It was <b>resolved</b> to purchase two self healing pin boards for the Notice Board at a cost of £92.24 + VAT.</p>
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<b>178/13</b>	<p><b>Financial matters.</b></p>
13.1	<b>Resolved</b> that the schedule of payments be paid.
13.2	<b>Resolved</b> that the budget to form the precept for 2011/12 is £5764 (LGA1972 s150).
13.3	Bank reconciliation reported and approved to 11/10/10. Current A/C £4617.66 and Business A/C £5583.64.

<b>178/14</b>	<p><b>Urgent decisions</b> taken since last meeting: Nil.</p>
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<b>178/15</b>	<p><b>Cllrs. reports and items for future agendas:</b>          Parish Plan action regarding churchyard maintenance.          Date of Annual Parish Meeting.          Grant applications.</p>
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<b>178/16</b>	<p><b>Dates for meetings for 2011 proposed as :</b>          January 25<sup>th</sup>, March 22<sup>nd</sup>, May 24<sup>th</sup>, July 26<sup>th</sup>, September 27<sup>th</sup> and November 22<sup>nd</sup>.</p>
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<p><b>Meeting declared closed at 8.50 pm.</b></p>
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**Signed by the Chairman:** ..... **Dated:** January 25<sup>th</sup> 2011.

# ABBOTS MORTON PARISH COUNCIL.

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## Correspondence items for circulation for which a decision is not required.

1.	West Mercia Police Authority.
2.	Allotments Scrutiny Report.
3.	Clerk & Councils Direct – November 2010.
4.	Countryside Voice – Winter 2010.
5.	Parish Matters October 2010 circulated to each member.
6.	Worcestershire Partnership Newsletter – Summer 2010.

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After the closure of the meeting the Clerk reported the following:

- Community Payback scheme – information circulated.
- Email from a Parishioner regarding blocked ditch along the C103 towards the Toll House.
- Parish Insurance details circulated “To Grit or not to Grit”.

# ABBOTS MORTON PARISH COUNCIL.

<b>Minutes of the Full Parish Council meeting held on Tuesday 25<sup>th</sup> January 2011 at 8.01pm in Abbots Morton Village Hall. Meeting No: 179.</b>
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<b>Present:</b>	Cllrs. Mrs. Ansell (Chair), Mrs. Eason, Mrs. Brewster, Mr. Clapton and Mr. Humphries. <b>In attendance:</b> Mrs. N. Holland (Clerk), and Dist. Cllr. Mr. Lee.
<b>179/1</b>	<b>Apologies:</b> Cllrs. Mr. Ernest, Mr. Holt (reasons accepted by Council) and Dist. Cllr. Mrs. Steel.
<b>179/2</b>	<b>Declarations of Interest</b> a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: nil declared.
<b>179/3</b>	<b>Minutes: resolved</b> that the minutes of the Full Parish Council meeting held on 30.11.10 were confirmed as a correct record, duly signed by the Chairman.
<b>179/4</b>	<b>Clerk's report:</b> <u>Notice Board</u> – inner boards received. <u>C103 blocked ditch</u> – work has been carried out by Ragley Estate to improve the water coming off the land on to the highway following a request by Warwickshire Highways. <u>Wychavon Bursary 2010/11</u> – letter received confirming that Becky Owen has won the prize this year. The award ceremony will take place on 02.02.11. Cllrs. Mrs. Eason, Mrs. Brewster and Mr. Clapton to attend. <u>The Royal British Legion</u> – brochure received with information on how communities can celebrate The Royal British Legion's 90 <sup>th</sup> birthday by holding a Poppy Party the weekend 10 <sup>th</sup> – 12 <sup>th</sup> June 2011. Details given to the Village Hall Committee. <u>Scottish Power Renewable application for a Wind Farm, Bishampton Bank</u> – application is due to be decided by the Development Control Committee on Thursday 27 <sup>th</sup> January 2011 at 2pm, Wychavon District Council.
<b>179/5</b>	<b>Reports received :</b> Dist. Cllr. Mr. Lee: reported the following: <ul style="list-style-type: none"> <li>• Wychavon Bursary Award would take place on 02.02.11.</li> <li>• Wind Farm application: Development Control Committee site visit meeting to take place before the meeting on the 27.01.11.</li> </ul>
<b>179/6</b>	<b>Reports from representatives:</b> a) <u>Village Hall Committee</u> – Maintenance programme continues. Pantomime was successful raising just under £800. Annual General Meeting to take place on March 8 <sup>th</sup> 2011. b) <u>Parish Lengthsman</u> – grips/gullies/headwalls continue to be maintained in the Parish.
<b>179/7</b>	<b>Correspondence received:</b>
7.1	<u>Localism Bill</u> correspondence received from Peter Luff MP duly noted. Clerk was handed a letter from the Residents' Association which was read to members. NALC document on the Bill to be placed in the circulation file. For further discussion at a later date.
7.2	<u>Worcestershire County Council:</u> consultation document on the BOLD review of subsidised public transport and home to school transport services provided was discussed and decided that no comment would be made.

# ABBOTS MORTON PARISH COUNCIL.

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<b>179/8</b>	<b>Planning matters:</b>
8.1	No applications received.

<b>179/9</b>	<p><b>Safer Roads Partnership:</b> report received stating that the Partnership had looked at engineering solutions first before considering enforcement or other activity. Their Operations Manager has had a look for a potential enforcement site along the C2010 in Abbots Morton and due to the nature of the road it is not going to be possible with either a van or a bike to enforce.</p> <p>The only other option available is ETP work (Education, Training and Publicity) which might be a possibility. If the Parish Council is looking for an engineering solution, the Partnership will have to refer back to Worcestershire County Council. It was agreed not to pursue this.</p>
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<b>179/10</b>	<p><b>Elections:</b> Clerk reported that the District and Parish Council Elections would take place on May 5<sup>th</sup> 2011 along with the National Referendum on the alternative voting system for the House of Commons and Local Elections. The publication of the Notice for Election is 25.03.11. Nomination packs can be obtained from the Clerk and would be available at the end of February. They have to be returned to Wychavon District Council by Noon on 04.04.11. Present Council will resign on the 4<sup>th</sup> day after the Election.</p>
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<b>179/11</b>	<b>Financial matters.</b>
13.1	<b>Resolved</b> that the schedule of payments be paid.
13.3	Bank reconciliation reported and approved to 10/12/10. Current A/C £4617.66 and Business A/C £5584.09.

<b>179/12</b>	<b>Grant applications: resolved</b> that the application form be adopted.
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<b>179/13</b>	<b>Urgent decisions</b> taken since last meeting: Nil.
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<b>179/14</b>	<b>Cllrs. reports and items for future agendas:</b> Quarterly Newsletter.
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<b>179/15</b>	<p><b>Dates of the following meetings:</b></p> <p><u>Annual Parish Meeting</u> – agreed as Tuesday 29<sup>th</sup> March 2011 at 7.30 pm. Agreed to have the Chairman’s, County and Dist Cllr and Police reports as the formal part of the meeting. The rest of the reports to be informal. Parish Council meeting to be held on the 22<sup>nd</sup> March 2011.</p> <p><u>Finance Group internal audit assessment</u> – to be arranged in February.</p>
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<b>Meeting declared closed at 9.00 pm.</b>
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**Correspondence items for circulation for which a decision is not required.**

1.	Community First – Newline magazine.
2.	South Worcestershire Development Plan – notes received from workshop held in November. The full documents of the meeting can be obtained by email from the Clerk.
3.	Clerks & Council Direct – January 2011.
4.	Worcestershire Waste Core Strategy: First Draft Submission Consultation forwarded by email.

**Signed by the Chairman: .....dated: March 22<sup>nd</sup> 2011.**



# ABBOTS MORTON PARISH COUNCIL.

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**Minutes of the Full Parish Council meeting held on Tuesday 22<sup>nd</sup> March 2011 at 8.00pm  
in Abbots Morton Village Hall. Meeting No: 180.**

<b>Present:</b>	Cllrs. Mr. Ernest (Chair), Mrs. Eason, Mr. Holt, Mr. Clapton and Mrs. Ansell. <b>In attendance:</b> Mrs. N. Holland (Clerk), and Dist. Cllrs. Mrs. Steel and Mr. Lee.
<b>180/1</b>	<b>Apologies:</b> Cllr. Mrs. Brewster (reason accepted by Council).
<b>180/2</b>	<b>Declarations of Interest</b> a) Register of Interests: Cllrs. were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: Cllrs. Mr. Ernest and Mr. Holt in minute number 10.3 as both subscribe monthly to a covenant for the Church. Both members left the room whilst the item was discussed. During this period Cllr. Mrs. Ansell took the Chair.
<b>180/3</b>	<b>Minutes: resolved</b> that the minutes of the Full Parish Council meeting held on 25.01.11 were confirmed as a correct record, duly signed by the Chairman.
<b>180/4</b>	<b>Clerk's report:</b> <u>Parish Lengthsman</u> – copy of Public Liability insurance cover received to November 2011. <u>Elections</u> – Parish Council elections to take place on the 5 <sup>th</sup> May 2011. Nomination packs are available from the Clerk or Wychavon District Council. <u>Parish Conference</u> – to take place on the 12 <sup>th</sup> April at County Hall. Cllr. Mr. Ernest to attend. <u>Land adjacent to the Church</u> – meeting to be arranged with the Landowner, Chairman of the Council, Clerk and Highways Engineer.
<b>180/5</b>	<b>Reports received :</b> <u>County Cllr. Mr. Holt</u> reported: The Council Tax has been held this year with no increase. The Government has given a grant to the County and District Council if they did not increase their proportion of the Council Tax. Savings have been made through the BOLD programme. As to date no redundancies have been made, most has been done by natural wastage i.e. retirement. Abbots Morton part of the Council Tax has increased even though the precept requirement remained the same. This is due to several households being rerated (downwards) during the period in time. Thus the same load has to be spread over a smaller number of rated properties and this account for the increase. <u>Dist. Cllr. Mr. Lee:</u> reported the following: The District Council are installing solar panels on the south facing roof at the Civic Centre offices. The District Council has also won an award for the best Council website in the country. <u>Dist. Cllr. Mrs. Steel:</u> reported the following: Green waste collection fees have been increased in the budget. The Managing Director and Deputy of the District Council have returned their lease cars, are receiving no increase in salary and are reviewing their pensions in order to save money. On the 4 <sup>th</sup> August 2011 a 'Fun' Day will be held on Inkberrow Playing Fields for the children in the Ward area. An open meeting will take place in Inkberrow about 'Alternative Voting' on April 2 <sup>nd</sup> at 12 MD.
<b>180/6</b>	<b>Reports from representatives:</b> a) <u>Village Hall Committee</u> – Maintenance programme continues. AGM has been held. Cllr. Mrs.

# ABBOTS MORTON PARISH COUNCIL.

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	<p>Ansell has resigned as the Parish Council representative.</p> <p>b) <u>Parish Lengthsman</u> – grips/gullies/headwalls continue to be maintained in the Parish.</p> <p>c) <u>Public Paths Warden</u> – written report received circulated to all members. Report available from the Clerk.</p>
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<b>180/7</b>	<b>Parish Paths:</b>
7.1	Agreed to apply for the Parish Partnership scheme for 2011-12.
7.2	Agreed to the hire of a strimmer for vegetation clearance of the footpaths for use by the Parish Paths Warden twice yearly.

<b>180/8</b>	<b>Planning matters:</b>
8.1	No applications received.
8.2	Correspondence received: a) Worcestershire County Council revised Draft Validation document. No comment.

<b>180/9</b>	<b>Quarterly newsletter.</b> It was agreed to keep a record over the next six months of the information that could be placed in a newsletter on A4 sheet.
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<b>180/10</b>	<b>Financial matters.</b>
10.1	<b>Resolved</b> that the schedule of payments be paid.
10.2	Bank reconciliation reported and approved to 23.02.11. Current A/C £3466.06 and Business A/C £5584.56.
10.3	A grant request towards the maintenance of the churchyard from St. Peter's Church for 2011-12 was discussed. It was agreed that the Council would consider grant requests twice yearly at the September and March meetings. Before discussing this request it was felt that the rest of the groups in the Parish should be aware that a grant budget was available. Chairman to be asked to mention it in his report at the Annual Parish meeting.
10.4	Finance Working Group notes from their meeting duly noted. It was agreed to renew the Parish Lengthsman contract for 2011-12. Internal auditor appointment fee for 2011-12 was agreed with an hourly increase of £5.
10.5	Assessment of risks and internal control systems. The Clerk had previously circulated a report to members in order that they could consider the assessment of risks and the internal control system. It was <b>resolved</b> to adopt the report following confirmation that the Council were satisfied with the effectiveness of the internal control procedures.

<b>180/10</b>	<b>Annual Parish Meeting:</b> it was agreed that members would donate refreshments for the evening.
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<b>180/10</b>	<b>Urgent decisions</b> taken since last meeting: Nil.
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<b>180/10</b>	<b>Cllrs. reports and items for future agendas:</b> Nil
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<b>Meeting declared closed at 9.15 pm.</b>
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**Signed by the Chairman:** .....dated: 12<sup>th</sup> May 2011.

# ABBOTS MORTON PARISH COUNCIL.

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## **Correspondence items for circulation for which a decision is not required.**

1.	Information on the Wychavon Parish Games.
2.	Newsline – Winter issue.
3.	Clerks & Council Direct – March 2011.
4.	Worcestershire County Council – bus pass holder information.
5.	Worcestershire County Council – Waste Core Strategy consultation paper.