

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Abbots Morton Parish Council

County area (local councils and parish meetings only):

Worcestershire

Financial year ending 31 March 2023

Prepared by (Name and Role):

Kerry Williamson, Clerk and RFO

Date:

17/05/2023

£

£

Balance per bank statements as at 31/3/2023:

account 1

11,798.24

account 2

account 3

account 4

[add more accounts if necessary]

account 5

account 6

account 7

account 8

11,798.24

Petty cash float (if applicable)

-

Less: any unpresented cheques as at 31/3/2023 (enter these as negative numbers)

item 1

(322.50)

item 2

(686.48)

item 3

(30.00)

item 4

(290.00)

[add more lines if necessary]

item 5

item 6

item 7

item 8

(1,328.98)

Add: any un-banked cash as at 31/3/2023

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Net balances as at 31/3/2023 (Box 8)**10,469.26**