

Abbots Morton Parish Council



Clerk to the Council Kerry Williamson
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**Councillors are summoned to a meeting of Abbots Morton Parish Council
at 8:00PM on Thursday 25th January 2024 at Abbots Morton Village Hall**

Press and public are cordially invited to attend

Agenda 01/2024

- 1. Chairman's welcome and announcements**
- 2. Apologies for absence:** To receive apologies and to approve reasons for absence.
- 3. Declarations of Personal and Prejudicial Interest**
 - 3.1. Register of Interests:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required. *Failure to register or declare an interest may result in the commission of a criminal offence.*
 - 3.2. Disclosable Pecuniary Interests:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. *Councillors with a Disclosable Pecuniary Interest must leave the room for the relevant items.*
 - 3.3. Other Disclosable Interests:** To declare any Other Disclosable Interests in items on the agenda and their nature. *Councillors with an Other Disclosable Interest may need to leave the room for the relevant items.*
 - 3.4. Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
- 4. Open Session:** *The meeting will be adjourned for the open session.*
 - 4.1. District Councillors:** To receive a report.
 - 4.2. County Councillor:** To receive a report.
 - 4.3. Village Hall Committee:** To receive a report.
 - 4.4. Footpaths Officer:** To receive an update.
 - 4.5. Public participation:** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration. *Maximum duration 5 minutes per person and 15 minutes in total.*
- 5. To consider and adopt the minutes** from the Parish Council meeting on 23rd November 2023.
- 6. Planning:** To consider the following planning applications to be determined by Wychavon District Council:
 - 6.1. W/22/00711/FUL & W/22/00968/LB:** To receive any update on Manor Farm, Abbots Morton Road, Abbots Morton, Worcester, WR7 4NA. Conversion of barn to dwelling and erection of car port, to include raised drive and dropped kerb. Application restarted due to revised information being received.
 - 6.2. W/23/02210/FUL:** To receive any update on The Chalet, Abbots Morton Road, Abbots Morton. Demolition of existing workshop and storage yard and erection of 2 residential dwellings and associated infrastructure.
- 7. Public Rights of Way and Highways**
 - 7.1. PROW maintenance and obstruction issues:** To consider and review.
 - 7.2. Lengthsman Scheme:** To receive update and to consider items for the Lengthsman's work schedule.
 - 7.3. Flooding:** Update on the flooding issues within the Parish.
- 8. Progress reports**
 - 8.1. Councillor vacancies** – to receive an update on co-option.

- 8.2. **Neighbourhood Watch** – update on recruitment drive.
- 8.3. **Lighting of the Christmas Tree** – debrief of the event.
- 9. **Parish matters for discussion/decision**
 - 9.1. **Queen’s Diamond Jubilee Tree Plaque** – this has been damaged beyond repair. To discuss the options for replacement following contact with Worcestershire County Council.
 - 9.2. **Biodiversity Policy Requirement** – to consider adopting the model Biodiversity Policy.
 - 9.3. **Design Code Consultation** – discuss draft design codes and provide any feedback.
 - 9.4. **Local Government Boundary Commission Draft Report** – discuss draft recommendations and provide any feedback.
 - 9.5. **Parish Policing Priorities** – decide the 3 policing priorities for Q1.
- 10. **Finance**
 - 10.1. **Budget and Precept 2024/25:** Update to be provided.
 - 10.2. **Business savings account:** Update to be provided.
 - 10.3. **Internal Auditor:** To consider the appointment of an Internal Auditor to review the 2023/24 accounts.
 - 10.4. **Budget expenditure:** To consider and approve.
 - 10.5. **Bank reconciliation:** To consider and approve.
 - 10.6. **Invoices:** To approve the following invoices for payment:
 - 10.6.1. Kerry Williamson (salary and expenses)
 - 10.6.2. Carl Brassington (Lengthsman)
 - 10.6.3. Abbots Morton Village Hall booking
 - 10.6.4. Wychavon District Council (Dog foul bin annual charge)
 - 10.7. **Clerk’s Delegation:** To note the following payments made between meetings:
 - 10.7.1. Leigh Sinton Farm & Nurseries Ltd (Christmas tree)
- 11. **Correspondence**
 - 11.1. **Worcestershire CALC:** Agenda for Quarterly Meeting of the Wychavon Area of CALC.
 - 11.2. **Worcestershire CALC:** County Council.
 - 11.3. **Worcestershire CALC:** CALC Update 23-12.
 - 11.4. **Worcestershire CALC:** Natural Networks Funding for your Project,
 - 11.5. **Wychavon District Council:** Parish and Town Council News: December 2023.
 - 11.6. **Wychavon District Council:** Project Funding – Wychavon Rural Fund Now Open.
 - 11.7. **Wychavon District Council:** Merry Christmas from the Chairman.
 - 11.8. **Wychavon District Council:** Save the Date: Wychavon District Council Civic Service.
 - 11.9. **Wychavon District Council:** 2024/25 Tax Base
 - 11.10. **Wychavon District Council:** Latest News
 - 11.11. **Wychavon District Council:** Design Code Consultation.
 - 11.12. **Wychavon District Council:** 2024 Wychavon Community Legacy Grants – Expression of Interests Open.
 - 11.13. **Worcestershire County Council:** Drainage Works Update.
 - 11.14. **Worcestershire County Council:** Other Road or Pavement Report (38052).
 - 11.15. **Worcestershire County Council:** Parish Council Concerns.
 - 11.16. **Worcestershire County Council:** 5 Day Notice – Road Closure – Abbots Morton.
 - 11.17. **Information Commissioner’s Office (ICO):** Updated Information Confirmation.
 - 11.18. **Evesham Volunteer Centre:** Community Car Scheme.
 - 11.19. **Local Government Boundary Commission:** Worcestershire – DR – Stakeholders.
- 12. **Councillors’ reports and items for the next agenda:** To provide an opportunity for councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future meetings. *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
- 13. **Date of the next meeting:** Thursday 21st March 2024.

Dated 19th January 2024